

MINUTES OF THE CITY OF LAS VEGAS HOUSING AUTHORITY MEETING HELD ON WEDNESDAY  
OCTOBER 19, 2016 AT 5:30 P.M. IN THE CITY COUNCIL CHAMBERS.

**MADAM CHAIR:** Tonita Gurule-Giron

**COMMISSIONERS:** David Ulibarri Jr.  
Barbara Casey  
Vince Howell  
David Romero Absent  
Ember Davis

**ALSO PRESENT:** Carmela Martinez, Housing Director  
H. Chico Gallegos, City Attorney

**CALL TO ORDER**

**ROLL CALL**

Madam Chair Gurule-Giron stated for the record that Commissioner Romero was not feeling well today so he would not be attending the meeting.

**PLEDGE OF ALLEGIANCE**

**MOMENT OF SILENCE**

Madam Chair Gurule-Giron asked Commissioner Howell to offer the moment of silence. Commissioner Howell stated Lord, thank you for what you have given us throughout the days of our lives. Thank you for giving us the guidance to make the right decisions. We still need your help, don't forget us. Help us with all the things we need to do for our community. We have passion in our council here, and we want to do the right thing. We need Your help with that, in God's name, Amen.

**APPROVAL OF AGENDA**

Commissioner Barbara Casey made a motion to approve the agenda as is. Commissioner Ember Davis seconded the motion.

Madam Chair Gurule-Giron asked for a roll call. Roll call was taken and reflected the following.

Commissioner David Ulibarri Jr.	Yes
Commissioner Barbara Casey	Yes
Commissioner Ember Davis	Yes
Commissioner Vince Howell	Yes
Commissioner David Romero	Absent

Barbara Padilla re-read the motion and advised the motion carried.

## **APPROVAL OF MINUTES**

Commissioner Barbara Casey made a motion to approve the minutes of September 21, 2016 as presented. Commissioner Vince Howell seconded the motion.

Madam Chair Gurule-Giron asked for a roll call. Roll call was taken and reflected the following.

Commissioner Barbara Casey	Yes
Commissioner Ember Davis	Yes
Commissioner Vince Howell	Yes
Commissioner David Ulibarri Jr.	Yes
Commissioner David Romero	Absent

Barbara Padilla re-read the motion and advised the motion carried.

## **PUBLIC INPUT**

None at this time.

## **PRESENTATION - FINANCE**

Housing Director Carmela Martinez presented the Housing Revenue and expenditure report thru September 30, 2016. Director Martinez stated that the HA's Dwelling Rent is at 27%. Operating Subsidy is at 26%. Housing-Other Income is at 58%, and transfers in (CFP Funds) is at 3%. That percentage should go up by December for a total of 25% with revenues. For the Expenditures, Employee Expenses is at 22%. Operating Expenses is at 13% for a total of 18%. Overall the total is at 25% and the HA is right along where it needs to be.

Madam Chair Gurule-Giron asked Director Martinez to explain in further detail the 15%. Director Martinez stated that her financial specialist is not here so she asked Finance Director Gallegos to explain. Finance Director Gallegos explained that these numbers on the FY 2017 budget are still updating to the final numbers. She stated that she believes that the other income, which is the \$9,800 may change. It may increase because of amount of other income that the HA has been receiving. They will be looking at that and possibly making a change on that and bringing this back to the commission. This other income is made up of interest, late fee charges, and unit repair materials. The HA is collecting what needs to be collected.

## **HOUSING DIRECTORS MONTHLY REPORT**

Housing Director Carmela Martinez reported that at the last meeting Commissioner Romero had inquired about the broken fence on New Mexico Ave. The Maintenance crew picked up that debris. Director Martinez stated the HA is replacing those fences that are damaged. She stated that process has began and hopes this will be completed within the next 6 to 8 weeks.

Director Martinez reported that she was on KFUN radio. She stated that went well and she is looking forward to the next one.

Director Martinez reported that the HA has weekly staff meetings to address Housing and Tenant issues, safety concerns and move-in and move-out information. Staff also discusses

work orders that need to be addressed. Director Martinez gave a brief description of day to day activities for the month, to the commission.

**COMMISSIONERS REPORT**

Commissioner Barbara Casey asked, what is the criteria to be denied Housing, besides drug or crime related denials. Director Martinez stated it could also be a previous landlord reference that is negative. If they didn't pay rent or they left without notice, or left the unit in bad condition. It could also be if they are over the income limit.

Commissioner Vince Howell stated that he was glad to be back in action. He wanted to ask Director Martinez about the parking lot plans for Sagebrush. Director Martinez stated that work is in the plans and the HA is looking at either March or April to begin that project. In the mean time, the HA has a milling project that will be done on Friday, to help with the pot holes on Sagebrush.

**EXCUTIVE SESSION/CLOSED SESSION**

Director Martinez stated there is no need for Executive Session at this time.

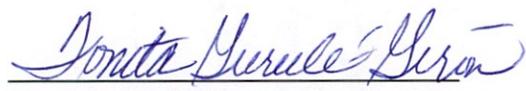
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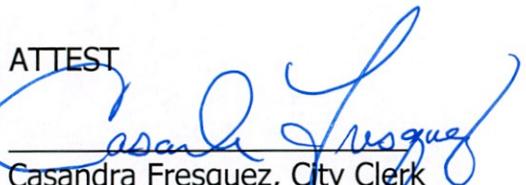
Commissioner Vince Howell made a motion to adjourn the meeting. Commissioner Barbara Casey seconded the motion.

Madam Chair Gurule-Giron asked for a roll call. Roll call was taken and reflected the following.

Commissioner Ember Davis	Yes
Commissioner Vince Howell	Yes
Commissioner Barbara Casey	Yes
Commissioner David Ulibarri Jr.	Yes
Commissioner David Romero	Absent

Barbara Padilla re-read the motion and advised the motion carried.

  
Madam Chair Tonita Gurule-Giron

ATTEST  
  
Casandra Fresquez, City Clerk